

Contract Process	Vendor to Register on Planet Bids	Proposal or a Quote	REAF	Board Item	Requisition	Services involving direct student contact, in person or virtually requires Board Approval and a written agreement for any dollar amount.
<b>Contract Type</b>						
<b>Professional Services/ Uncluding Prof.Dev. Object Code (5810) <u>With</u> Student Contact</b>						
<b>A. Contact</b>						
\$0.01-\$9,999.99	✓	✓	✓	✓	✓	
\$10,000.00-\$99,099.99	✓	✓	✓	✓	✓	
\$99,100.00 and above (Contact Purchasing)						Formal Request may be required.
<b>Professional Services/Prof. Dev. Object Code (5810) <u>Without</u> Student Contact</b>						
<b>A. Without Student Contact</b>						
\$0.01-\$9,999.99	✓	✓	✓	✓	✓	
\$10,000.00-\$99,099.99	✓	✓	✓	✓	✓	
\$99,100.00 and above (Contact Purchasing)						Formal Request may be required.
<b>Contract Type</b>						
<b>Software/License Agreement Object Code (5840) <u>With</u> Student Contact</b>						
<b>B. With Student Contact</b>						
\$0.01-9,999.99	✓	✓	✓	✓	✓	
\$10,000.00-\$99,099.99	✓	✓	✓	✓	✓	
\$99,100.00 and above (Contact Purchasing)						Formal Request may be required
<b>Software/License Agreement Object Code (5840) <u>Without</u> Student Contact</b>						
<b>B. Without Student Contact</b>						
\$0.01-\$9,999.99	✓	✓	✓	✓	✓	
\$10,000.00-\$99,099.99	✓	✓	✓	✓	✓	
\$99,100.00 and above (Contact Purchasing)						Formal Request may be required.
<b>No Cost Agreements Object Code (5810) <u>With</u> Student Contact</b>						
<b>C. With Student Contact</b>						
Requisition for \$0.01	✓	✓	✓	✓	✓	
<b>No Cost Agreements Object Code (5810) <u>Without</u> Student Contact</b>						
<b>C. Without Student Contact</b>						
Requisition for \$0.01	✓	✓	✓	✓	✓	